





## Kirkby Lonsdale Town Council

### **AGENDA:**

1. **Appointment of Vice-Chairman** - to appoint a Vice-Chairman for the remainder of 2017-18.
2. **Apologies for absence** - to receive apologies from Councillors unable to attend this meeting.
3. **Minutes of the last meeting** - minutes of the meeting of 12th July 2017 (circulated) to be approved and signed by the Chairman.
4. **Public participation** - to hear comments and questions from electors of the parish (15 minutes).
5. **Requests for Dispensations** - the Clerk to report any requests for Dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
7. **Police Report** - to receive the Police Report
8. **Contracts and Grants sub-group:**  
  
To receive an update on the Town Improvement Contract (Councillors Boyd and Muirhead)
9. **Church Brow sub-group** - to receive an update (if available)
10. **Planning sub-group:**

*To consider the following applications:*

SL/2017/0639 & 0650 9 Market Street. Alterations and change of use from retail (Class A1) to restaurant (Class A3), including the installation of two lights over existing sign on front elevation and two ventilation cores to rear elevation and internal free-standing bar.

SL/2017/0558 11 Market Square. Installation of flue (internal and part external) to service multi-fuel stove.



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S/09/5 Bridge House, Kearsywick. Erection of residential annex to replace existing outbuilding

SL/2017/0668 24 Ruskin Drive. Single storey rear extension, rear dormer and three rooflights to front elevation.

*To note any decisions, notified to the Council by the Planning Authority, including:*

SL/2017/0404 10 Back Lane. Retention of garden shed. Granted.

SL/2017/0513 The Biggins, High Biggins. Two dwellings. Granted.

SL/2017/0414 The Old Stables, High Biggins. Re-roofing, installation of roof lights, raising the roof of outbuilding to incorporate into the main building and installation of replacement double glazed windows. Granted.

S/09/6 Kearsywick Grove, Kearsywick. Removal of existing timber workshop and erection of single storey extension to dwelling to provide studio, office and design workshop for private domestic use, with glazed link and new entrance hall. Granted.

S/09/4 Old Stallion Boxes, Kearsywick. change of use of agricultural/stable building to light industrial use as a Farriers workshop with associated access, car parking and turning areas and provision of new septic tank and soakaway. Granted.

11. **Updates** - to receive any relevant updates at the Chairman's discretion.
12. **SLDC Service Centres Report** - to receive a brief summary from Councillor Burchnell.
13. **County and District Councillor's Reports** - to receive brief reports from County and District Councillors.
14. **SLDC Economic Survey** - to ask the District Councillors if they know of any plans by Mikledore to consult with the Town Council, following their meetings with one District Councillor and the Tourism and Town manager.
15. **Cycling on Main St** - to ask the Ward County Councillor to explain the thinking behind a proposed cycle lane on Main Street (Councillor Muirhead).
16. **Kirkby Lonsdale Parking Group** : Transport Review - to discuss this document (attached)
17. **Auction Mart Yard** – to receive an update on progress (if available)



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### 18. Finance:

- a. To pay any outstanding accounts (to be circulated)
- b. To note the cash and budget statements (to be circulated)
- c. To consider the purchase of a projector to enable planning applications to be displayed.
- d. To consider how, and at what cost, to update the fingerpost at Market Square.
- e. To consider applying for a grant from the Transparency Fund, for the purchase of a laptop, scanner and printer for Council use.
- f. To consider quotations (to be provided by Councillor Muirhead for signage at the Masters Grange footpath.
- g. To consider a shopfront improvement grant application from Kirkby Lonsdale & Lune Valley Community Interest Company to support the improvement work which is being undertaken to the frontage of 29 Main Street- the former HSBC Bank.

19. **Town Plan** - to nominate a Councillor to re-examine the existing document.

20. **Correspondence** - to receive details from the Clerk of any relevant correspondence, including:

- a. Safety fencing on river bank.
- b. Ivy on trees  
(these items have been raised by a member of the public - Councillor Cotton will speak).
- c. To consider writing to residents of Queen's Square and Horsemarket following recent attempts to claim part of the public highway as private parking areas.

21. **Forthcoming events** - to receive notice of forthcoming events.

22. **Date of next meeting** – Wednesday 13th September 2017 at the Bective Room, Lunesdale Hall, Kirkby Lonsdale at 7pm

## **KIRKBY LONSDALE PARKING GROUP**

### **PROPOSED KIRKBY LONSDALE TRANSPORT REVIEW**

As the Council will be aware the Kirkby Lonsdale Parking Group was set up in 2013 and regular updates on the work of the Group have been submitted to Councillors, including copies of the Group's minutes.

The Group originally established eight objectives and the majority of these have been achieved. The two elements which have yet to be resolved are: how to achieve improvements to road safety on Kendal Road in the vicinity of the two schools; and whether Kirkby Lonsdale requires new off street car parking provision.

The Group held its AGM on 17 May and the discussion largely revolved around what should be the focus of the Group in the future and what are the main parking and transport issues that should be addressed. As a result it was suggested that an independent transport review of the town might provide a focus for the further work of the Parking Group. It was suggested that this could be undertaken in conjunction with the Town Council. The Group at its meeting on 24 July resolved that the Town Council be asked to consider supporting such an initiative.

A transport review of the town could be wide ranging and if carried out by an independent firm of transport consultants would provide all parties with an objective assessment of issues and a range of options for future action. It would also be an important element in providing an evidence base for the development of a strategic vision for the town, in the form of a Town Plan, and help in the future allocation of resources.

The Parking Group consider that the following elements could be considered in a Transport Review.

- A review of the data collected by the Group in 2013; an assessment of its current applicability; and the identification of any missing elements.
- An examination of whether any further off street parking provision is required in Kirkby Lonsdale.
- An assessment of the issues associated with Kendal Road and whether the Gateway Priority Scheme would resolve or exacerbate the exiting problems.
- A review of what other measures could be introduced in both the short and long term to alleviate pressures/concerns on Kendal Road and improve pedestrian safety in and around QES and St Mary's.
- An examination of overall traffic circulation in the town and consideration of a range of alternatives, including a routing strategy, traffic calming and pedestrianisation or pedestrian friendly areas.
- Would a 20mph traffic speed limit in Kirkby Lonsdale be appropriate, would it work and how would it be enforced/policed.

- Review options for the future of Market Square to improve its environment and attractiveness.
- Identify any changes in transport infrastructure or provision that would assist local businesses and the local economy.
- Examine servicing patterns of businesses in the town and identify any changes which could benefit businesses or the environment.
- Review SLDC parking strategy/charging for the town and compare to towns of a similar nature.
- Recommend any changes/amendments that the Group/Town Council might pursue with SLDC re parking strategy/charges.
- Review bus services to/from the town and identify any areas of concern that should be the subject of change/lobbying.
- Review bus service pricing/charging and identify if any changes would benefit both residents and the local economy.
- Make recommendations as to how future spending/resources should be directed and in particular how CIL (Community Infrastructure Levy) arising from new development might be used, if the Town Council agreed that some/all should be spent on transport elements.

The Parking Group would like the Town Council to consider:

- Whether they would support in principle the commissioning of a Transport Review of Kirkby Lonsdale;
- Does the Council agree/disagree with the elements to be included in a Transport Review and would they suggest any further elements that should be included; and
- Would the Council be prepared to agree funding in principle for the carrying out of a Transport Review, as part of its developing Town Plan, subject to a fully costed proposal being submitted to a future meeting.

**THE KIRKBY LONSDALE PARKING GROUP, JULY, 2017**