



## Kirkby Lonsdale Town Council

3rd May 2017

Dear Councillors,

You are summoned to attend the Annual Meeting of Kirkby Lonsdale Town Council to be held in the Bective Room, Lunesdale Hall, Kirkby Lonsdale, on Wednesday 10th May 2017, immediately following the Annual Assembly of the Town Meeting, which will be held at 7pm. .

There will be a pre-meeting briefing for Town Councillors at 6.30pm.

Any planning applications will be displayed prior to the start of the Council Meeting.

Yours sincerely,

*Kevin M Price*

Kevin M Price. Town Clerk.

### **AGENDA – ANNUAL TOWN ASSEMBLY MEETING: (This is a PUBLIC meeting, not a Council meeting)**

1. Welcome by the Chairman
2. Apologies for absence
3. Minutes of the 2016 Assembly Meeting held on 11th May 2016.
4. Matters arising.
5. Chairman's Report
6. Any other reports
7. Any other business, including any public participation.

### **AGENDA:**

1. **Apologies for absence** - to receive apologies from Councillors unable to attend this meeting.



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2. **Minutes of the last meeting** - minutes of the meeting of 12th April 2017 (circulated) to be approved and signed by the Chairman.
3. **Public participation** - to hear comments and questions from electors of the parish (15 minutes).
4. **Casual Vacancy** - to consider any expressions of interest in the Casual Vacancy (assuming there has been no call for an Election).
5. **Requests for Dispensations** - the Clerk to report any requests for Dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
7. **Police Report** - to receive the Police Report
8. **Contracts and Grants sub-group:**
  - a. To receive an update from Councillor Muirhead on funding support from partner agencies for Public Conveniences//Market/24 Main Street.
  - b. To receive an update on the Town Improvement Contract and to consider any tenders received.
  - c. To receive an update on the Masters Grange contract and to agree action.
9. **Church Brow sub-group** - to receive an update from Councillor Day.
10. **Planning sub-group:**
  - a. *To note any decisions, notified to the Council by the Planning Authority, including:*

SL/2017/0072 & 0073 10 Main Street. Single storey rear extension, removal of chimney stack, installation of additional conservation roof lights and installation of railings to front elevation. Granted.

SL/2017/0163 16 Main street. Discharge of conditions 3 (external joinery) & 4 (detailed plans of rear elevation dormer/roof extension) attached to planning application SL/2016/1039. Partial discharge of conditions granted.



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SL/2017/0221 54 Fairgarth Drive. Single storey rear extension, dormer window, new chimney and alterations to roof. Granted.

SL/2017/0128 Former HSBC Bank, 29 Main Street. Internal alterations and external repairs. Granted.

SL/2017/0079 Land at Laitha Lodge. Erection of single dwelling. Granted.

SL/2017/0065 & 0112 Masonic Rooms, 7 Fairbank. Single storey rear extension to form toilet facilities. Granted.

- b. To note the following comments, made on the Clerk's delegated authority, since the last meeting:*

SL/2017/0258 & 0259 Biggins House, High Biggins. Single storey side extension. Approval recommended.

- c. To consider the following application:*

SL/2017/0344 3 Fairview. Two storey rear extension with external decking, single storey side extension, conversion of integral garage to domestic accommodation and erection of detached double garage and boundary wall.

**11. Updates** - to receive any relevant updates at the Chairman's discretion.

**12. County and District Councillor's Reports** - to receive brief reports from County and District Councillors.

**13. A65 Quiet Asphalt** - to consider any response received from CCC Highways following information forwarded to them.

**14. Donald Carmichael Trophy** - to receive an update from Councillor Muirhead.

**15. Auction Mart Yard** – to receive an update on progress.

**16. Finance:**

- a. To pay any outstanding accounts (to be circulated)
- b. To note the cash and budget statements (to be circulated)
- c. To authorise the Chairman and Clerk to sign Part 1 of the Annual Return.

**17. Correspondence** - to receive details from the Clerk of any correspondence.



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18. **Forthcoming events** - to receive notice of forthcoming events.
19. **Date of next meeting** – Wednesday 7th June 2017 at the Bective Room, Lunesdale Hall, Kirkby Lonsdale at 7pm

**Town Clerk Kevin M Price**  
**Braeside, Low Greenhills, Crook Kendal, Cumbria, LA8 8LA**  
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Chairman Mr. Mark Day  
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