

**MINUTES OF A MEETING OF KIRKBY LONSDALE TOWN COUNCIL  
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE  
ON WEDNESDAY 1st MARCH 2017 at 7PM.**

**Present:** Councillors Mark Day (Chairman), Geoffrey Buswell, Nick Cotton, Mel Mackie, Mike Marczynski, Allan Muirhead and David Storey.

**Also in attendance:** Five members of the public and Town Clerk Kevin Price.

**Apologies for absence:** Councillors Dougie Boyd and Donald Carmichael, and PCSO Mandy Coleman.

**17/33 Minutes:**

The minutes of the meeting held on 8th February 2017 were agreed and signed by the Chairman.

**17/34 Public participation:**

- a. Residents expressed approval of the Council's determination to resolve the issue of access through the Old Auction Mart Yard.
- b. A question was asked regarding the proposed solar farm at High Biggins but there was nothing to report at this stage.

**17/35 Requests for Dispensations:** None.

**17/36 Declarations of Interest:**

Councillor Buswell declared an interest in any matters relating to the allotments, Councillor Day declared an interest in any matters relating to QES and Councillor Muirhead declared an interest in any matters relating to the CIC.

**17/37 Police Report:**

The Clerk read the Police Report. There had only been two incidents in the town since the last meeting, one being cash taken from a handbag at a licensed premises and the other was shoplifting at Booths. The necessity of keeping dogs on a lead, to prevent the worrying of livestock was highlighted, especially during the lambing season. It was resolved to invite the Police and Crime Commissioner to attend a future meeting of the Council.

**17/38 Contracts and Grants sub-group:**

*Councillor Muirhead reported as follows:*

- a. SLDC will contribute £14,000 towards the refurbishment of toilets at Devil's Bridge and Jingling Lane. The tender has been awarded and work will commence soon. Charges for admission will need to be increased and the Council resolved that this should be a matter for the CIC.

- b. A meeting had been held today with officers from SLDC and the Traffic Warden will let the market traders police the market themselves as regards parking issues.
- c. A 10-year lease on 24 Main Street is almost ready. There will be a clause to allow sub-letting, which will assist in the CIC's move to 29 Main Street.
- d. The lease on 29 Main Street is close to signing. The Council agreed to leave the details of the building's layout to the CIC.

Town Improvement Contract: Councillor Cotton will collate the details prepared and the Clerk will send tenders out, the closing date to be 5th April 2017 at 12 noon. These will then be considered at the Council meeting on 12th April.

### **17/39 Church Brow sub-group:**

The Chairman now has enough information in order to progress this issue and a meeting of the sub group will be convened. The LIPs grant application has been submitted by Councillor Cotton and the Clerk and response is awaited.

### **17/40 Planning sub-group:**

- a. *The following applications were considered and approval recommended:*

SL/2017/0128 Former HSBC Bank, 29 Main Street. Internal alterations and external repairs (The Council declares its interest, as this application is made by the CIC. Councillor Muirhead also declared an interest and took no part in the discussion).

SL/2017/0065 Masonic Rooms, 7 Fairbank. Single storey rear extension to form toilet facilities.

SL/2017/0072 & 0073 10 Main Street. Single storey rear extension, removal of chimney stack, installation of additional conservation roof lights and installation of railings to front elevation.

SL/2015/0695 Wood End Farm. Demolition of farm buildings and the erection of 10 dwellings with associated landscaping and modified access (amended plan). There could be concerns regarding the footpath and access issues when the full planning application is made in due course.

SL/2017/0087 & 0088 Wood End Farm, Low Biggins. Conversion and alterations of farm house to form two dwellings.

- b. *The following decision, notified to the Council by the Planning Authority, were noted:*

SL/2016/0012 Land to the north of Biggins Hall, High Biggins. Two dwellings with new vehicular access. Granted.

- c. *The following comments, made on the Clerk's delegated authority, since the last meeting, were noted:*

SL/2017/0006 58 Fairgarth Drive. Front dormer. Approval recommended.

SL/2017/0020 Ingle Nook, Fairbank. Alterations and single storey extension. Approval recommended.

- d. The following application was received too late for inclusion on the agenda and the Clerk will respond, using his delegated authority:

S/09/4 Old Stallion Boxes, Kearsrick. Change of use of agricultural/stable building to light industrial use as a Farriers workshop with associated access, car parking and turning areas and provision of new septic tank and soakaway.

#### **17/41 Allotments:**

A proposal to amend the allotment rules to allow the burning of rubbish by the Allotment Group was not carried. Instead, it was resolved to ask the new contractor (when appointed) for the town's maintenance to remove the tree debris and to dispose of the of the small branches left after the tree work two years ago.

#### **17/42 Updates:**

- a. Naming of streets (minute 17/29 refers). SLDC was not willing to extend the deadline for naming suggestions by three months and suggested that, in future, the Council should negotiate with developers regarding the naming of new developments. The Chairman and Clerk will respond as this was felt to be an unacceptable refusal.
- b. The Risk Assessment had been circulated to Councillors and this updated version was agreed and signed by the Chairman and Clerk.
- c. Councillor Training. There had been a slow response from CALC and their trainer, due to leave issues, on arranging a training evening for Barbon, Casterton and Kirkby Lonsdale Councils. It now transpired that there is to be a training session ('The Good Councillor') in Kendal on Monday 3rd April and it was agreed this would be suitable for any Councillor who wishes to attend. Names should be given to the Clerk as soon as possible, but it was noted that some of the present Councillors have already attended this course in the last year or two.

#### **17/43 County and District Councillor's Reports:**

*Councillor Cotton reported as follows:*

- a. Willow planted by the river has protected the river bank and has withstood any flooding. (The Council recorded its thanks to Councillor Cotton for this work).
- b. There will be a Litter Pick on Sunday 5th March, commencing at Devil's Bridge at 9am.
- c. The blocked culvert on the A65 junction with Biggins Lane has been identified.

#### **17/44 Auction Mart Yard:**

A number of letters have been received, affirming that residents have had unhindered access through the yard over many years. The Clerk has carried out a number of Land Registry searches too. It was resolved that the Council will wait a further two weeks so that sufficient witnesses have been obtained and the documentation will be submitted to CCC. The Chairman said he had had no response to his letter to Mr Fabian asking for a discussion on the issue.

### **17/45 Finance:**

*It was resolved to pay the following accounts:*

Parish Online	£67.20	Annual Fee
Thomas Graham & Sons Ltd	£144.10	Toilet supplies (CIC)
K M Price	£12.00	Land Registry searches
Rapid Clear Ltd	£150.00	Toilets (CIC) (to note)
NPS Group	£1,725.52	Market Square upgrade (to note)

### **17/46 Benches:**

Councillor Buswell presented a full report on the recent survey of public seating and recreational/picnic benches in the town - those requiring immediate action or action within the next 12 months. There are two outstanding requests for memorials and the applicants will be invited to sponsor a bench for its restoration being the cost price of repairs and maintenance for 10 years charged at £10 per annum. Councillor Cotton agreed to ask SLDC if it can assist in any way and it was agreed to ask the successful bidder for the Town Improvement Contract (when chosen) to quote for the work required. It was agreed to do nothing as a Council on the bench at the junction of Kendal Road and the A65. The bench at Biggins Road junction on the A65 will be removed.

It was resolved to replace the four table tops in Jubilee Field at a cost of £334 including delivery, which have been burned by barbeques. Councillor Buswell will order these from Plaswood.

### **17/47 Correspondence:**

- a. A request was received from Sarah Ross on behalf of the CIC, for permission to use part of Jubilee Field for two children's rides during the Food Fair at the Easter weekend. Full health and safety assessments will be obtained and the contractor will carry the correct Public Liability Insurance. The Council resolved to grant this request.
- b. ACTion with communities in Cumbria - Community Resilience & Emergency Planning. This will be an agenda item at a future meeting.

### **17/48 Future agenda items:**

Councillor Muirhead agreed to invite a 'dementia champion' to address the next meeting of the Council.

### **17/49 Forthcoming events:**

7th March	Lunesdale Hall Committee meeting
10th March	Simon and Garfunkel night

**17/50 Date of next meeting:**

***Wednesday 12th April 2017 at 7pm at the Bective Room, Lunesdale Hall,  
Kirkby Lonsdale.***

*The meeting closed at 8.50pm.*

*Signed:*

*Dated:*