

**MINUTES OF A MEETING OF KIRKBY LONSDALE TOWN COUNCIL
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE
ON WEDNESDAY 8TH NOVEMBER 2017 at 7PM.**

Present: Councillors Geoffrey Buswell (Chairman), Marie Batty, Dougie Boyd, Mike Burchnall, Nick Cotton, Mel Mackie, Mike Marczynski, David Storey and Allan Muirhead.

Also in attendance: District Councillor Kevin Lancaster, Inspector Paul Latham, eight members of the public and Town Clerk Kevin Price.

Apologies for absence: None.

QES proposed extension - a presentation was made by Steven Holmes and Alison Wilkinson on the proposed QES Studio School (Standing Orders were suspended to allow questions to be asked by members of the public present). A planning application for this work is to be made next week.

Inspector Paul Latham of Cumbria Constabulary spoke regarding a recent serious assault in the town and a number of questions were asked. He assured residents that this was an extremely isolated incident and that no one should feel unsafe in their homes. He said that Age Concern would be running a victim support session at the Health Centre on Friday 17th November at 12 noon.

17/187 Minutes:

The minutes of the meeting held on 13th September 2017 were agreed and signed by the Chairman. The Clerk thanked Councillor Burchnall for writing the minutes in his absence.

17/188 Public participation: None.

17/189 Requests for Dispensations: None.

17/190 Declarations of Interest:

Councillor Burchnall declared an interest should any matters regarding 41 Mitchelgate be discussed, Councillor Buswell declared an interest in any matters relating to the allotments and Councillor Muirhead declared an interest in any matters relating to the CIC.

17/191 Police Report:

PCSO Martin Boak had emailed his report which was read by the Clerk. There had been 27 incidents recorded in the area since the last meeting. Six crimes had been recorded. Details were read out and these can be obtained from the Clerk if required.

17/192 Contracts and Grants sub-group:

A list of possible maintenance tasks had been circulated by Councillor Muirhead. A meeting scheduled with Horton Landscaping Ltd had not taken place and Councillors Boyd and Muirhead are trying to arrange a new date. It was agreed that there needs to be clear guidance on what work will be carried out by CCC Highways and what is the responsibility of the Town Council. Councillors Buswell and Muirhead will present a document to the next meeting so that work to be carried out can go out to tender early in the New Year.

17/193 Church Brow sub-group:

Councillor Cotton said he had met with two officers from the YDNPA, who will be looking at similar projects elsewhere. He is to go with Steve Hastie, Park Ranger, to a meeting in Manchester on 1st December and will report back to the next meeting.

17/194 Planning sub-group:

a. The following applications were considered:

SL/2017/0909 Bluebell Barn, adjacent to Pit Lane, High Biggins. Conversion of partially collapsed barn to dwelling. Approval recommended.

S/09/8 Underley Business Park, Kearstwick. Section 73 application for variation of Conditions 2 and 4 of SL/2005/0030 in respect of use of part of Building D as office space and to raise the roof height of Building D. Approval recommended.

17/01166/FUL Land to the west of Sellet Hall, Biggins Lane, Whittington. Change of use of land for the siting of seven holiday lodges with associated access track. (This is a Lancaster City Council application, the Council being consulted as a neighbouring parish). Refusal recommended - the Council agrees with the views submitted by Whittington Parish Council.

b. The following decision, notified to the Council by the Planning Authority, was noted:

S/09/1B/LB Underley Hall. Remove mineral felt dining room roof and replace with poly roof 185 system, and to install lead side capping to Pediment 2 and 3. Granted.

c. SL/2016/0126 Development site to the rear of 41 Mitchelgate. After discussion, it was agreed the Clerk should write to SLDC requesting an update on certain issues around planning permissions.

17/195 Updates:

Lunesdale Hall. Councillor Burchnall reported that a steering group has been set up to look into a feasibility study for the Hall, so that tenders may be sought in January/February for work to be carried out. CCC are contributing £10,000 towards the likely £20,000, and it is hoped that SLDC will contribute £5,000, and the Hall committee £2,000. A request may be made to the Town Council for a contribution of £2,000.

17/196 Data Protection and new Data Regulations:

Councillors Batty and Buswell expressed an interest in attending the Data Protection training arranged by CALC in March. CALC hopes to send out some information on the new regulations soon.

17/197 No Cold Calling Zone:

Councillor Cotton had circulated a list of all the No Cold Calling Zones in Cumbria. A lot of work would be required to set up a scheme here and it was agreed to advertise in AKL in order to assess both any likely interest and the availability of volunteers.

17/198 Tree Survey:

The Tree Survey had been carried out and a full report sent to the Council. 10 trees needed felling and two required pruning back. Fred Gibson is to be asked for a quotation to remove the first five trees. Councillor Cotton agreed to follow this up and also to consult with SLDC and YDNPA.

17/199 County and District Councillor's Reports:

- a. Councillor Lancaster apologised for missing some recent meetings due to his work. A said that the quality of the QES outreach work spoken of earlier in the meeting had been very favourably commented upon locally.
- b. Councillor Mackie continues to follow up issues with SLDC regarding the cycle rack at No 1 car park and the Swinemarket.
- c. Councillor Cotton said he had met with CCC Highways to discuss problems with drains and culverts in the parish. There had also been a number of offers to replace trees on the A65 and two local residents have agreed to take this matter forward.

17/200 Auction Mart Yard:

All the papers relating to Auction Mart Yard have now been returned by the former Chairman and Councillor Batty is beginning to make progress with them. A further report will be an agenda item for the next meeting.

17/201 Finance:

- a. *It was resolved to pay the following accounts:*

BKS (Rawsons) Ltd	£489.90	CIC
Rapid Clear	£150.00	CIC Devil's Bridge
Steven Fabian	£60.00	CIC Jingling Lane
Thomas Graham	£315.18	CIC Toilet supplies
Thomas Graham	£433.84	CIC Toilet supplies
Thomas Graham	£12.60	CIC Toilet supplies
Water Plus	£237.57	CIC Water charges
Steven Fabian	£578.66	Lunesdale Hall - boiler repairs
T A Sheldrick	£403.00	Tree Survey
K M Price	£972.40	HMRC - Tax Refund
Horton Landscaping Ltd	£1,014.00	Town improvement contract

- b. The monthly cash and budget statements were noted.
- c. Public Open Space Footpath - a quotation for £708 to improve drainage and prevent water damage was agreed.
- d. The Council had received a sum from SLDC in respect of the Community Infrastructure Levy (CIL). This will be an agenda item for the next meeting - to discuss what projects are eligible for the use of this money.
- e. It was agreed to make an application for funding for Great North Air Ambulance an agenda item for the next meeting.
- f. It was resolved to keep the Play Partnership bank account open at present, pending further activity by the group.

17/202 Correspondence:

- a. The AGM of CALC will be held at Carlisle Racecourse on Saturday 18th November at 10.30am.
- b. Lunesdale Show (minute 17/171 refers). The Clerk had written to Philip Pease but has received no reply as yet.
- c. Building plot on the A65 (minute 17/173 refers). The Clerk had written to the owner of the plot and emailed CCC Highways with a copy of the letter. He had received an acknowledgement from CCC but no reply from the owner.
- d. Lune Bus Action Group (minute 17/177 refers). The Council is now on the group's mailing list.
- e. SLDC. Parish Council Precepts and Council Tax base for 2018-19. The Precept forms are due to be sent out by the end of December and should be returned to SLDC by 26th January 2018 at latest.
- f. Mary Quinn - Kirkby Lonsdale Relief in Need Charity. Councillor Buswell was appointed Trustee to replace former Chairman Mark Day and will attend the group's forthcoming Annual Meeting.

- g. A quotation from Horton Landscaping Ltd in the sum of £1,565.00 plus VAT for work on the trees and bushes at Kendal Road and Abbotsgate was considered. It was agreed further quotations would need to be considered, so no action will be taken at present. Councillor Cotton agreed to ask CCC Highways for a contribution and Councillors Boyd and Buswell agreed to obtain further quotations for this work.
- h. It was agreed to make 'slabs and seats' an agenda item for the next meeting. Horton Landscaping Ltd and others will be asked to quote for any work. The requests for memorial seats could be met in this way.

17/203 Forthcoming events:

12th November	Remembrance Sunday Church parade
15th November	LAP Meeting at Barbon
21st November	SLDC Cyber Safety course at Kendal
27th November	Decorating Lunesdale Hall for Christmas - assemble at 8am
28th November	Lunesdale Hall Management Committee meeting

17/204 Date of next meeting:

Wednesday 6th December 2017 at the Bective Room, Lunesdale Hall, Kirkby Lonsdale, at 7pm. (Please note this is the first Wednesday in the month). The Chairman invites Councillors and members of the public to remain for some refreshment after the meeting.

The meeting closed at 8.55pm.

Signed:

Dated: