

**MINUTES OF A MEETING OF KIRKBY LONSDALE TOWN COUNCIL
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE
ON WEDNESDAY 9th AUGUST 2017 at 7PM.**

Present: Councillors Geoffrey Buswell (Chairman), Marie Batty, Dougie Boyd, Mike Burchnall, Nick Cotton, Mel Mackie, Mike Marczynski, and Allan Muirhead

Also in attendance: Three members of the public and Town Clerk Kevin Price.

Apologies for absence: Councillor David Storey and District Councillor Kevin Lancaster.

17/124 Appointment of Vice-Chairman:

Councillor Mike Burchnall was appointed Vice-Chairman for the remainder of 2017-18.

17/125 Minutes:

The minutes of the meeting held on 12th July 2017 were agreed and signed by the Chairman. Councillor Cotton explained that the top section of the footpath on the A65 had now been cut (minute 17/108a refers).

17/126 Public participation:

There were comments about:

- a. The 'Kirkby Lonsdale' sign on the A65 close to the Summerfield Nurseries which is damaged.
- b. A street light in High Biggins which is permanently on.
- c. A street light that was taken away in Low Biggins. Councillor Cotton agreed to look into all three issues.

17/127 Requests for Dispensations: None.

17/128 Declarations of Interest:

Councillor Buswell declared an interest in any matters relating to the allotments and Councillor Muirhead declared an interest in any matters relating to the CIC.

17/129 Police Report:

An emailed report was received from PCSO Martin Boak. He reported 33 incidents in the wider area within the past month. 15 related to Kirkby Lonsdale, including five crimes. Cash was stolen from coin boxes at Jingling Lane toilets, forged £20 notes were reported, and a large amount of lead was stolen from the Underley Garden School roof. The public are asked to report any suspicious vehicles in the vicinity. Other incidents included two concerns for welfare, a youth climbing on a school roof and a drunk man walking on the A65.

The Chairman said he had reported the dumping of asbestos on the allotments to PCSO Mandy Coleman.

It was felt that the 101 service is not fit for purpose, delays of up to 30 minutes having been recorded before receiving a response.

Councillor Batty agreed to speak to PCSO Mandy Coleman about the feasibility of CCTV in the town.

17/130 Contracts and Grants sub-group:

Councillor Muirhead said that after two meetings with Horton Landscaping, the contractor is now aware of all the areas requiring cutting. The Council agreed to a recommendation that the specification is discussed in October/November, in order to go to tender early in the New Year, so the new contract can be in place for 1st April 2018.

Councillor Mackie said that the Swinemarket area is to be improved by SLDC.

17/131 Church Brow sub-group:

Councillor Batty has contacted the former Chairman, asking for the relevant information. It was resolved that, if necessary, the Council will re-start the project.

17/132 Planning sub-group:

a. The following applications were considered:

SL/2017/0639 & 0650 9 Market Street. Alterations and change of use from retail (Class A1) to restaurant (Class A3), including the installation of two lights over existing sign on front elevation and two ventilation cores to rear elevation and internal free-standing bar. Approval recommended.

SL/2017/0558 11 Market Square. Installation of flue (internal and part external) to service multi-fuel stove. Approval recommended.

S/09/5 Bridge House, Kearstwick. Erection of residential annex to replace existing outbuilding. Approval recommended.

SL/2017/0668 24 Ruskin Drive. Single storey rear extension, rear dormer and three rooflights to front elevation. Approval recommended.

SL/2017/0672 3 Mitchelgate. Two storey rear extension. Approval recommended.

SL/2017/0578 Land at Springs View, High Biggins. Erection of livestock building. Approval recommended.

- b. *The following decisions, notified to the Council by the Planning Authority, were noted:*

SL/2017/0404 10 Back Lane. Retention of garden shed. Granted.

SL/2017/0513 The Biggins, High Biggins. Two dwellings. Granted.

SL/2017/0414 The Old Stables, High Biggins. Re-roofing, installation of roof lights, raising the roof of outbuilding to incorporate into the main building and installation of replacement double glazed windows. Granted.

S/09/6 Kearstwick Grove, Kearstwick. Removal of existing timber workshop and erection of single storey extension to dwelling to provide studio, office and design workshop for private domestic use, with glazed link and new entrance hall. Granted.

S/09/4 Old Stallion Boxes, Kearstwick. change of use of agricultural/stable building to light industrial use as a Farriers workshop with associated access, car parking and turning areas and provision of new septic tank and soakaway. Granted.

17/133 Updates: None.

17/134 SLDC Service Centres Report:

Councillor Burchnall had extracted the relevant pages from this 110 page report which had been circulated to Councillors. After hearing the summary, Councillors regretted that so few people had been consulted in the town. There were factual errors which would be clarified by Councillor Muirhead and the Tourism and Town Manager, Sarag Ross. Councillor Mackie also deplored the fact that so few copies of the report had been made available and it was agreed to bring this to the attention of Councillor Giles Archibald.

17/135 County and District Councillor's Reports:

Councillor Cotton said that, following the heavy rain in July, he had been checking on culverts at various locations. He also said that re-building work had commenced on the riverside path but this had been hampered due to the weather.

17/136 Cycling on Main Street:

Councillor Cotton explained that a short cycleway has been made between the junction of Main Street and the A65, to minimise the danger to cyclists at this busy junction.

17/137 Kirkby Lonsdale Parking Group:

Councillor Burchnall had circulated the group's report and asked if the Council would support a transport review. This was resolved, with Councillor Burchnall as Team Leader, assisted by Councillor Muirhead and any other Councillors who wished to take part. Councillor Boyd emphasised that more parking is needed in the town, bearing in mind the increasing number of tourists.

17/138 Auction Mart Yard:

Councillor Batty again said she was in touch with the former Chairman and hoped to have information for next month's Council meeting, when the topic would be an agenda item.

17/139 Finance:

- a. The monthly cash and budget statements were noted.
- b. The Clerk reported on the conclusion of the Internal Audit of the Council's accounts for 2016-17. No issues had been raised for the Council's attention. The Clerk reminded Councillors that any items purchased on behalf of the Council should be invoiced to the Council so that VAT can be reclaimed on them.
- c. It was resolved to make a grant of £300.00 to the Kirkby Lonsdale & Lune Valley Community Interest Company to support the improvement work which is being undertaken to the frontage of 29 Main Street, the former HSBC Bank.
- d. Councillor Muirhead said he is still seeking quotations for signage at the Masters Grange footpath.
- e. It was resolved to apply for a grant from the Transparency Fund to enable a laptop, printer and scanner to be purchased for Council use, to be housed in the CIC office for Councillors to use. The Clerk will check with CALC if this proposal qualifies for a grant.
- f. A proposal to purchase a projector so that planning applications can be displayed at meetings was considered. The Chairman said that the Lunesdale Hall already has one, and Councillor Burchnall agreed to test it before the next meeting.
- g. The fingerpost at Market Square requires updating. This is likely to cost in the region of £500. Councillor Muirhead said that there is a promise of a donation to keep Council expenditure within the £500 limit. This was noted.

17/140 Town Plan:

The Chairman considered the Town Plan should be re-visited and updated, if necessary. Councillors Burchnall and Muirhead agreed to review the documents and report to the Council in due course.

17/141 Correspondence:

- a. Councillor Muirhead reported on correspondence from a resident of Defoe Drive, who wondered if the flooding in her garden was connected to the Masters Grange footpath. Both the contractor and architect considered it was due to the exceptionally wet weather in recent weeks.

- b. The Council had been copied into correspondence between a resident and Peter Hosking of CCC Highways, regarding bollards being placed at Queen's Square, and this was noted. It was agreed to write to the residents both at Queen's Square and Horsemarket following these recent attempts to claim part of the public highway as private parking areas. The Clerk will draft the letter and Councillors will deliver it.
- c. Councillor Cotton reported on emails received regarding safety of the river bank. These had been noted.
- d. A point was raised regarding ivy being allowed to grow without being cut back. There were differing views on this and no resolution was made.
- e. RTM Surveys asked if the Council wished to have the trees on three sites, surveyed three years ago, resurveyed, and it was agreed to ask for a quotation for this work.
- f. A letter from Jane and Tim Burnett was read thanking the Council for the completion of the Masters Grange footpath. The path is already being well, used, they wrote.
- g. SLDC Parish Remuneration Panel. It was agreed that this Council does not wish to seek recommendations from the Panel in relation to allowances for 2018-19.

17/142 Forthcoming events:

11th August	Re-opening of The Snooty Fox
11th September	YDNPA Forum at Sedbergh

17/143 Agenda items for the next meeting:

- a. Revision of Bank Mandate.
- b. Appointment of a Councillor or Councillors to oversee the Play Park.

17/143 Date of next meeting:

Wednesday 13th September 2017 at 7pm at the Bective Room, Lunesdale Hall, Kirkby Lonsdale.

The meeting closed at 9pm.

Signed:

Dated: