

**MINUTES OF A MEETING OF KIRKBY LONSDALE TOWN COUNCIL
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE
ON WEDNESDAY 10th JANUARY 2018 at 6.45PM.**

Present: Councillors Geoffrey Buswell (Chairman), Marie Batty, Mike Burchnall, Nick Cotton, Mel Mackie, Mike Marczynski, David Storey and Allan Muirhead.

Also in attendance: Nine members of the public and Town Clerk Kevin Price.

Apologies for absence: Councillor Dougie Boyd and PCSO Mandy Coleman. .

100 Club Draw - the draw for the 100 Club was made before the business of the Council commenced.

18/1 Public participation:

A question was asked regarding the retention of documents by the Council, which was answered by the Clerk.

18/2 Minutes:

The minutes of the meetings held on 6th December 2017 and 20th December 2017 were agreed and signed by the Chairman.

18/3 Requests for Dispensations: None.

18/4 Declarations of Interest:

Councillor Buswell declared an interest in any matters relating to the allotments and Councillor Muirhead declared an interest in any matters relating to the CIC.

18/5 Police Report:

PCSO Mandy Coleman's report had been circulated to all Councillors and was noted.

18/6 Resolution:

It was resolved that Sarah Ross (Town and Community Manager) would be allowed to speak under agenda item 8a.

18/7 Finance:

a. It was resolved to pay the following accounts:

Horton Landscaping Ltd	£324.00	Maintenance
Thomas Graham	£53.86	Lunesdale Hall
Gibson & Sons	£540.00	Maintenance

K M Price	£263.40	Quarterly expenses to 31st December, including use of home office and travel.
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- b. The monthly cash and budget statements were noted.
- c. Financial support, along with the Chamber of Trade and the CIC, for the town's annual Christmas event both for 2017 and 2018 was agreed. This will be in the region of £2,000 to £2,500 each year.
- d. Trees and bushes at Abbotsgate. Three quotations had been sought but only one had been received. It was resolved to put this on hold pending the possibility of the future maintenance contractor dealing with it.
- e. After consideration of the Budget Report, it was resolved that this Council makes a Precept upon South Lakeland District Council in the sum of £50,078 for the financial year 2018-19.

18/8 Contracts and Grant sub-group:

The draft 'invitation to tender' had been circulated and, after minor alterations, it was resolved that this should be sent out to the eight applicants. The contract will be for two years, the second year being subject to satisfactory performance. Tenders will be opened at the February meeting of Council.

18/9 Church Brow sub-group:

Councillors Batty and Cotton have this in hand. Councillor Cotton reported on the ongoing enquiries regarding possible funding, but warned that this would be a protracted business.

18/10 Planning sub-group:

- a. *The following comments had been submitted since the last meeting to the Planning Authority, on the Clerk's delegated authority:*

SL/2017/1102 Second floor flat, 15 Main Street. Change of use of second floor flat (Use class C3 - Dwelling) to office. No objection.

- b. The following application was considered:

SL/2017/1132 Land to the south of Queen Elizabeth School. Demolition of existing tennis courts and the erection of a two storey Studio School (Use Class D1) with associated car parking and access ramp, motor cycle and cycle parking, hard and soft landscaping, informal hard play area, temporary construction access from the A65, together with other associated works.

After a presentation by Councillor Burchnall, the Council resolved as follows:

- a. To welcome and support this important development for QES and the Kirkby Lonsdale community.
- b. To express the view that as proposed the building will adversely impact on residents of Defoe Drive, particularly no.5 Defoe Drive and that the proposed mitigation by tree planting is insufficient. Design changes should be made which lower or move the north east elevation of the building away from the corner of properties in Defoe Drive and the windows in the north elevation should be obscure glazed or removed.
- c. To express the view that while unlimited car parking would be undesirable, it is considered that a further four spaces should be provided given that there will be considerable public use of this building in addition to the teaching of students.
- d. In submitting the comments to SLDC, the Clerk requests that the full comments, not just a summary, are seen by Planning Officers and members.

18/11 Proposed from the Rotary Club of Lunesdale for a new Interpretative Board at Devils' Bridge, Kirkby Lonsdale:

Richards Parsons of the Rotary Club had spoken at the start of the meeting, bringing the Council up to date with their proposals. It was unanimously resolved that the Council supports the application for the interpretative board and also agrees to make an application to CCC Highways for the installation of a street sign.

18/12 RAF Centenary:

The Chairman asked for the Council's agreement to mark the centenary of the RAF and a provisional budget of £200 to £300 was agreed. Alan Day is getting sponsors together to provide flags.

18/13 The Brow railings:

YDNPA have suggested two dates when a working party of volunteers would paint the railings at The Brow. It was resolved that the Council will provide the materials from The Brow fund.

18/14 Tree Survey:

YDNPA are holding a site visit on 16th January in response to the request (minute 17/215 refers). The Clerk will follow this up with SLDC.

18/15 County and District Councillor's Reports:

Councillor Lancaster reported as follows:

- a. The Data Protection Regulations have been badly drafted and are not yet in their final form.
- b. The draft SLDC Budget is due at the end of February.
- c. There is likely to be a shortfall of around £900,000 to £1M year on year due to decreased contributions from central government.

Councillor Mackie welcomed the recent publicity in the local press on both the success of the Christmas Market and the future plans of the Rugby Club and said how good this is for the town.

18/16 Auction Mart Yard:

Councillor Batty reported that all files have now been returned by the former Chairman. She has received a reminder from CCC that a re-application is awaited and that those residents who are claiming a Right of Way will need to attend a public forum to document this. The Council gave approval to Councillor Batty to speak to residents who are directly affected by this issue.

18/17 Food Bank/Food Co-op in Kirkby Lonsdale:

This item was deferred until the next meeting.

18/18 Correspondence:

- a. An enquirer asking about busking in the town will be referred to SLDC as a Performance Licence is required.
- b. A letter of thanks from Great North Air Ambulance had been received in respect of the Council's recent donation.
- c. Peter Deaville on behalf of the churches in Kirkby Lonsdale, notifying the Council as a matter of courtesy of their intention to use the bench outside the Community Shop for 'one to one conversations' during a weekend of special activities on 8th to 11th March.
- d. The thanks of the Council is recorded to Councillors Boyd and Storey for their work in renovating and resiting the bench outside the Community Shop.
- e. The improved bus service to Lancaster was welcomed by the community and the Council is pleased to record this.
- f. The Chairman reported that Dr Weeks and Alan Day have been re-appointed as Trustees of the Kirkby Lonsdale Relief in Need Charity, which meets annually.

18/19 Forthcoming events:

22nd January	Lunesdale Hall feasibility group
25th January	CIC Board meeting
27th to 28th January	Model Railway Exhibition in Kendal
30th January	Lunesdale Hall committee meeting
5th February	Chamber of Trade AGM

18/20 Date of next meeting:

Wednesday 14th February 2017 at 7pm at the Bective Room, Lunesdale Hall, Kirkby Lonsdale.

The meeting closed at 9.10pm.

Signed:

Dated: