

**MINUTES OF A MEETING OF KIRKBY LONSDALE TOWN COUNCIL
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE
ON WEDNESDAY 12th APRIL 2017 at 7PM.**

Present: Councillors Mark Day (Chairman), Geoffrey Buswell, Nick Cotton, Mel Mackie, Mike Marczynski, Allan Muirhead and David Storey.

Also in attendance: Five members of the public and Town Clerk Kevin Price.

Apologies for absence: Councillor Kevin Lancaster and PCSO Mandy Coleman.

Councillor Donald Carmichael

The Chairman asked all present to stand for a minute's silence in memory of Councillor Donald Carmichael who had died since the last meeting. He then read a letter of thanks from Donald's daughter.

17/51 Minutes:

The minutes of the meeting held on 1st March 2017 were agreed and signed by the Chairman.

17/52 Public participation:

- a. It was commented that the path down to the river is much improved and that dog owners seem to be behaving in a responsible manner there.
- b. There is a problem with parked cars on the left-hand side of the road beyond QES towards the A65. It is felt that double yellow lines at this location would be appropriate.
- c. Mr. Paul Fabian referred to minute 17/44 (Auction Mart Yard) and said he had received no letter from the Chairman, who then agreed to speak to him following this meeting.

17/53 Requests for Dispensations: None.

17/54 Declarations of Interest:

Councillor Buswell declared an interest in any matters relating to the allotments, Councillor Day declared an interest in any matters relating to QES and Councillor Muirhead declared an interest in any matters relating to the CIC.

17/55 Police Report:

The Clerk read the Police Report. there had been 14 incidents of note in the town since the last meeting, mostly theft and burglary. There had been an increase in cold callers in the area and 'no cold calling' stickers are available on request. The first night of action had taken place recently when local people were involved in taking up static observation points, where they assisted Police in passing suspicious information via radio. 10 volunteers had worked until the early hours of the morning. Members of the public who are interested in this work should contact PCSO Mandy Coleman.

17/56 Declaration of Casual Vacancy:

A Casual Vacancy was declared, following the death of Councillor Donald Carmichael. This will be notified to SLDC and on local notice boards. If 10 Electors of the parish do not claim an Election within 14 working days, the Council will be free to co-opt.

17/57 Contracts and Grants sub-group:

- a. The winning entry in the 'naming' competition for the new development off Kendal Road is 'Oakfield Park', commemorating the outstanding tree which is to be preserved. A cheque for £100 was presented to the winner, who wishes to remain anonymous.
- b. The Clerk had sent out three tenders for the Town Improvement Contract and all three had indicated their interest. Councillor Buswell is meeting one contractor the following day. It was agreed that tenders should be submitted by 26th April, after which they will be opened by the Chairman and Clerk. It was resolved, as a temporary measure, to increase the amount that can be spent on urgent work between meetings, on the Chairman and Clerk's authority, to £500, until the Council's Standing Orders can be revised.
- c. *Councillor Muirhead reported as follows:*
 - i. The lease for 29 Main Street (former HSBC building) has been signed and the keys handed over. The lease will run until August 2022.
 - ii. The CIC has applied for grant funding from the Christopher Robins Trust.
 - iii. There is no new lease in place yet for 24 Main Street, despite the matter being under discussion since last October.
 - iv. The toilet doors at Jingling Lane are being replaced and, while this takes place, they will be 'free to use' over the Easter weekend. A starting date is awaited for repairs to commence, when the coin boxes will be made more secure, having been recently been stolen.
 - v. The roof repairs at Devil's Bridge toilets are due to start in late April; this will cost £296. Portaloos will be provided while the work takes place, at a cost of £230 plus VAT.

17/58 Church Brow sub-group:

The Chairman has yet to arrange a meeting of this group so the matter was deferred until the next meeting.

17/59 CIC updates:

- a. The use of Market Square is governed by a document dating back to 1994. Representatives of SLDC are to meet with Councillor Muirhead, Sarah Ross and Robin Sadler to consider the number of events that can take place during the year, bearing in mind that the area is a 'pay and display' car park. Councillor Muirhead was authorised to represent the Council at this meeting.

- b. The CIC has asked if the Council would be agreeable for a shed to be erected on the Play Park for storage purposes and this was resolved. It was suggested this should be at the Tram Lane end of the park.

17/60 Planning sub-group:

- a. *The following decisions, notified to the Council by the Planning Authority, were noted:*

7/2017/0140 69 Fairgarth Drive. Single storey extension. Granted.
SL/2017/0020 Ingle Nook, Fairbank. Alterations and single storey extension. Granted.

- b. *The following comments, made on the Clerk's delegated authority since the last meeting, were confirmed:*

SL/2017/0188 Terret Dene, New Road. Removal of condition no 2 (approved plans) attached to planning permission SL/2015/0805 (two dwellings).. Approval recommended.
SL/2017/0079 Land at Laitha Lodge. Erection of single dwelling. Approval recommended.
SL/2017/0179 Terret Dene, New Road. Erection of a single storey detached garage with office, wc and storage. (revised scheme SL/2016/0337). Refusal recommended, as the proposals do not sufficiently address the recommendations made when the previous application was refused.
SL/2017/0169 Lane House Business Park, Kendal Road. Erection of office building. Approval recommended.
S/09/4 Old Stallion Boxes, Keartswick. Change of use of agricultural/stable building to light industrial use as a Farriers workshop with associated access, car parking and turning areas and provision of new septic tank and soakaway. Approval recommended.

- c. *The following application could not be discussed as it was not on the agenda. It was resolved that the Clerk will comment, using his delegated authority. Council Marczynski declared an interest in this application:*

SL/2017/0258 & 0259 Biggins, House, High Biggins. Single Storey side extension.

17/61 Updates:

- a. A letter had been received from the late Councillor Carmichael's daughter, suggesting that the new footpath at Masters Grange might be named in his memory. The Council is agreeable to this suggestion and also that a 'Donald Carmichael' trophy could be presented to Kirkby Lonsdale Rugby Club. The Chairman will bring forward naming suggestions and Cllr Muirhead will make enquiries with the rugby club.
- b. Councillor Buswell has got two replacement bench tops fitted in Jubilee Park. The bench at Swinemarket is to be repaired shortly, but the one at Ruskin's View is not yet finished.

17/62 County and District Councillor's Reports:

Councillor Cotton reported as follows:

- a. CCC Highways & Transportation is looking into the possibility of disc parking in the town.
- b. There are a number of road closures in place for the near future, involving New Road, Main Street, Market Square, and the road towards Old Town past the Orange Tree. These are likely to take place at the end of May or early June.
- c. There is a meeting with CCC on 18th April to investigate the culvert that runs under Tram Lane, QES, Booths etc, and has been a long-standing problem.

Councillor Mackie reported that SLDC has inspected No 1 car park, which is very untidy, especially around the ticket machine. This area is to be tidied up and some cycle parking provided.

17/63 Auction Mart Yard:

A large amount of correspondence had been received relating to this matter. The Chairman agreed to forward this to CCC, asking that the Right of Way be formally recognised. He also said he would speak to Mr Fabian, who was present, after this meeting.

17/64 Finance:

- a. *It was resolved to pay the following accounts:*

Geoffrey Buswell	£73.20	Re-imburement - allotment project
Allan Muirhead	£74.40	Re-imburement - locks for Devil's Bridge toilets
Geoffrey Buswell	£400.80	Re-imburement for bench tops
SLDC	£2,397.17	Litter bin emptying
SLDC	£513.43	Rates for Devil's Bridge toilets
SLDC	£710.65	Rates for Jingling Lane toilets
SLDC	£394.94	Rates for Market
S P Pease Discretionary Will Trust		
	£250.00	Allotments rent
HMRC	£265.80	PAYE
David Storey	£29.64	Reimbursement for wood (benches)
K M Price	£289.62	Quarterly expenses to 31st March including use of home office and travel

- b. The Clerk presented the provisional accounts for 2016-17 and these were noted. They will now proceed to audit.
- c. It was resolved to amend the bank standing orders payable to the Clerk to reflect the nationally agreed 1% increase in salaries.

- d. Since 2011 the Clerk has paid for the administration of the payroll but the person carrying out the work has asked for the £50 per annum to be increased. It was resolved that the Council will now take over this function for and will make a payment of £75 per annum.

17/65 Correspondence:

Three letters had been received, objecting to the closure of the Square on Good Friday for the Easter Food Fair, which clashes with the Good Friday service that has taken place for many years. The Chairman agreed to respond.

17/66 Forthcoming events:

Tuesday 18th April	Lunesdale Hall AGM
Tuesday 2nd May	7.30pm Open Evening at 29 Main Street (former HSBC building) to mark the setting up of an office to emphasise the importance and value of being in the National Park.

17/67 Date of next meeting:

Wednesday 10th May 2017 at the Bective Room, Lunesdale Hall, Kirkby Lonsdale (This will be the Annual Assembly of the Town Meeting and the Annual Town Council Meeting).

The meeting closed at 8pm.

Signed:

Dated: