

**MINUTES OF A MEETING OF KIRKBY LONSDALE TOWN COUNCIL  
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE  
ON WEDNESDAY 9th AUGUST 2017 at 7PM.**

**Present:** Councillors Geoffrey Buswell (Chairman), Marie Batty, Dougie Boyd, Mike Burchnall, Nick Cotton, Mel Mackie, and Allan Muirhead

**Also in attendance:** Seven members of the public and Town Clerk Kevin Price.

**Apologies for absence:** Councillors David Storey and Mike Marczynski, and District Councillor Kevin Lancaster.

**17/144 Minutes:**

The minutes of the meeting held on 9th August 2017 were agreed and signed by the Chairman.

**17/145 Public participation:**

- a. Comments were made opposing planning application SL/2017/0707 (Garden plot adjacent to Tram Lane) which would be considered later in the meeting.
- b. Concern was expressed at the recent press reports that the Lunesdale Show will no longer be held, and that there appeared to have been no consultation with any organisations in the town beforehand. It was suggested that a meeting to discuss this should be hosted jointly by the Town Council and the CIC. This will be an agenda item at the next meeting.

**17/146 Requests for Dispensations:** None.

**17/147 Declarations of Interest:**

Councillor Buswell declared an interest in any matters relating to the allotments and Councillor Muirhead declared an interest in any matters relating to the CIC.

**17/148 Police Report:** None.

**17/149 Contracts and Grants sub-group:**

Councillors Boyd and Muirhead have been liaising with Hortons Landscaping and the future contract would be an agenda item at the Council's November meeting.

The Clerk reported receipt of the £3,200 'dowry' in respect of the Masters Grange footpath.

**17/150 Church Brow sub-group:**

Councillor Batty said she is still struggling to obtain any information from the former Chairman but the name of a contact has been established and Councillor Cotton agreed to help her to move the matter forward and he will forward her a copy of the survey carried out last year..

**17/151 Planning sub-group:**

*a. The following applications were considered:*

SL/2017/0707 Garden plot adjacent to playground at Tram Lane. Detached dwelling (Revised scheme SL/2016/0758). Refusal recommended as the proposed dwelling would be detrimental to the amenity and privacy of adjacent residential occupiers, and would be detrimental to the character and appearance of the Kirkby Lonsdale Conservation Area.

SL/2017/0682 OS Field No. 9340, adjacent to A65. Installation of replacement agricultural field access. Approval recommended, subject to the run-in being extended from 9 metres to 15 metres; the run-in to be of a different material or colour of tarmac; and that a cattle grid should be incorporated. The Council also considers that the access should be conditional only for field access and not as a precursor to other development.

*b. The following decisions, notified to the Council by the Planning Authority, were noted:*

SL/2017/0516 & SL/2017/0517 16 Main Street. Formation of car parking spaces in rear garden and erection of detached stone outbuilding. Granted.

SL/2017/0498 16 Main Street. Replacement floor and installation of underfloor heating and removal of lead roofing to rear bay and replacement with polyroof with simulated lead finish. Granted.

SL/2017/0578 Land at Springs View, High Biggins. Erection of livestock building. Granted.

**17/152 Updates:** None.

**17/153 General Data Protection Regulations:**

It was resolved the Council should register with the ICO at a cost of around £35. CALC will be arranging training for Councillors and Clerks in due course. The Clerk expressed the opinion that only large Councils would be able to have a Data Protection Officer as such a person would probably require legal training and a qualification.

**17/154 Planting of crocuses in the town:**

The Rotary Club of Lunesdale was granted permission to plant crocuses again as part of the Worldwide Polio Eradication Campaign at Mill Ayre.

#### **17/155 Bench at Town End:**

This bench is owned by the Civic Society. The Council supports the wish of the CIC to move it to outside the gable end of the Old Bank at Boot's corner.

#### **17/156 County and District Councillor's Reports:**

- a. Councillor Mackie said SLDC have promised to tidy up the area around Swinemarket and John Barwise has indicated this will take place shortly. It is planned to install some cycle racks at No 1 car park and tidy up the area soon. There is development going on behind Queen Elizabeth Court which has caused some car parking problems; these are in the process of being resolved.
- b. Councillor Cotton reported that CCC has inspected the drains in the town with a camera. He also said that the YDNPA Parish Forum would be held next week and any Councillors are welcome to attend.

#### **17/157 Bus parking in Kirkby Lonsdale:**

Councillor Mackie raised the matter of the congestion that often occurs when buses are parked in front of New Road, by the Royal Hotel. Councillor Burchnall agreed that the parking group would take on this issue and discuss it further.

#### **17/158 Auction Mart Yard:**

Councillor Burchnall agreed to help draft a letter to the former Chairman, asking for any documents relating to Auction Mart Yard to be returned to the Council within seven days of the letter, so this matter can be progressed.

#### **17/159 Finance:**

- a. *It was resolved to pay the following accounts:*

Horton Landscaping Ltd	£1,014.00	Town Improvement contract
T Flitcroft	£75.00	Payroll administration (annual)
S P Pease Discretionary Will Trust		
	£250.00	Allotments rent
Thomas Graham	£104.65	Toilet supplies (CIC)
KL & LV CIC	£1,805.00	Refund from Solicitor's fees (CIC)
S & S Site Services Ltd	£204.00	Sewage pump servicing (CIC)
BDO	£402.00	External Audit
KLRUFC	£50.00	Agreed donation from 2014 (from The Brow fund)
Sovereign Chemicals Ltd	£49.30	Painting at Jingling Lane
Thomas Graham	£43.92	Lunesdale Hall
Thomas Graham	£59.60	Lunesdale Hall

- b. The monthly cash and budget statements were noted.
- c. It was resolved to revise the Bank Mandate, adding Councillors Burchnall and Buswell as signatories, in addition to Councillor Muirhead and the Clerk, any two to sign.
- d. A quotation for £403.00 was accepted from RTN Surveys for a re-inspection of trees (minute 17/141e refers).
- e. The Clerk reported on the conclusion of the External Audit of the Council's accounts for 2016-17. There had been a small amendment to the Return but apart from this no matters were brought to the Council's attention.
- f. Councillor Muirhead asked for the Council to place on record its thanks to the Clerk, for the financial work carried out during an extremely busy time for the CIC, with the move from 24 to 29 Main Street, etc. This was agreed.

#### **17/160 Play Park:**

Councillor Buswell had repaired the broken swing in the park. He also has obtained a quotation for dog signs.

Councillor Batty was appointed to oversee the Play Park. The Clerk agreed to send her a copy of the latest Inspection Report.

#### **17/161 SLDC Economic Survey:**

Councillors Burchnall and Cotton will be attending a meeting with SLDC next week to discuss the matters already outlined to Councillor Archibald following the last meeting. This will be an agenda item for the next meeting.

#### **17/162 Correspondence:**

- a. Councillor Muirhead, raising an issue concerning St Mary's Churchyard gates, said there had been discussion about making safety adjustments to them. It was resolved that the Clerk will write to the PCC Secretary, suggesting no action should be taken.
- b. Graham Williams, regarding bus services in the Lune Valley. The letter referred to some of the villages between Kirkby Lonsdale and Lancaster being no longer served by public transport.
- c. Alan Hulme (YDHPA), asking permission to clear the undergrowth and small self seeded trees in front of the two Ruskin View areas and to carry out other work on their forthcoming 'Authority Development Days'. This was accepted with thanks, the Chairman to confirm the details with them.

#### **17/163 Forthcoming events:**

19th September      Lunesdale Hall Management Committee meeting  
22nd September      Energy Conference at Kendal Town Hall

**17/164 Agenda items for the next meeting:**

- a. To consider joining Cumbria CVS.
- b. To consider a donation from a resident of £100 for the benefit of the town.

*(Agenda items may be sent to the Clerk up to 14 days prior to the next meeting if possible)*

**17/165 Date of next meeting:**

***Wednesday 11th October 2017 at the Bective Room, Lunesdale Hall, Kirkby Lonsdale at 7pm.***

*The meeting closed at 9pm.*

*Signed:*

*Dated:*