

**MINUTES OF A MEETING OF KIRKBY LONSDALE TOWN COUNCIL  
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE  
ON WEDNESDAY 14<sup>TH</sup> JUNE 2017 at 7PM.**

**Present:** Councillors Geoffrey Buswell (Vice-Chairman, in the Chair), Nick Cotton, Mel Mackie, Mike Marczynski and Allan Muirhead.

**Also in attendance:** 12 members of the public and Town Clerk Kevin Price.

**Apologies for absence:** Councillors Dougie Boyd and David Storey. The Council agreed to extend Councillor Boyd's approved absence for a further month.

**17/88 Casual Vacancy:**

The Clerk reported that there had been five applicants for the vacancy and interviews had been held. A paper ballot was then taken and Marie Batty received a clear majority of the votes. She was declared co-opted to the Council and then signed the Declaration of Acceptance of Office.

**17/89 Declaration of further Casual Vacancy:**

The Clerk gave notice that the Chairman, Mark Day, has now resigned from the Council. A further Casual Vacancy was therefore declared and this will be advertised in the usual way. If, after this period, there are no requests for an Election to be held, the Council will be free to co-opt another Councillor at the next meeting.

**17/90 Requests for Dispensations:** None.

**17/91 Declarations of Interest:**

Councillor Buswell declared an interest in any matters relating to the allotments, and Councillor Muirhead declared an interest in any matters relating to the CIC.

**17/92 Minutes:**

The minutes of the meeting held on 10th May 2017 were agreed and signed by the Chairman.

**17/93 Public participation:**

- a. A cold caller had behaved in an obnoxious manner that afternoon. It was commented that the Police no longer attend Council meetings and have indicated that they will not do so in future, unless specifically invited. The Clerk will write to the Police Commissioner, expressing the concerns of residents regarding policing in the town to say that the Police policy not to attend Parish and Town Council Meetings is regarded as a retrograde step when it comes to being in touch with the community. More people attend these meetings than present themselves at Police drop-in points, Councillors have been told.

b. A resident of Defoe Drive reported that his vehicle had been partially blocked in following a delivery of material for the construction of the Masters Grange footpath. Councillor Buswell said he would contact the contractor.

c. The attention of the Council was drawn to the overgrown state of the grass at Masters Grange. A list of related matters was read to the Council. Councillor Buswell agreed to contact the contractor the following day. The Clerk agreed to liaise with the residents where necessary.

#### **17/94 Police Report:**

The Clerk read the Police Report. There had been 44 incidents in the past month, in the wider area in which the parish sits. 11 crimes had been recorded and brief details of these were given. Details of Cumbria Community Messaging, managed by Cumbria Neighbourhood Watch association, were given.

#### **17/95 Contracts and Grants sub-group:**

a. Councillor Muirhead reported that the 10-year lease for 24 Main Street has now been signed.

b. It was resolved to appoint the Wright Partnership to act as Project Manager for the construction of the Masters Grange footpath, once the timescale and the finishing date have been ascertained. A maximum sum of £510 will be set aside for this management. The contractor will be asked to liaise with Masters Grange residents and Mrs Roni De Rosier will be the contact person.

c. The Clerk will circulate the Town Improvement contract details to all Councillors.

#### **17/96 Church Brow sub-group:**

This matter was deferred until documentation is received from the former Chairman.

#### **17/97 Planning sub-group:**

*a. The following applications were considered:*

SL/2017/0421 Land at former Cedar House School. Erection of 12 dwellings with associated landscaping. Refusal recommended – it is simply an over-development of the site:

*It is proposed to reduce the height of the last house in the row so as not to impact on the privacy of the adjacent existing house, but realistically, the whole site as applied for impacts on all the adjacent houses!*

*It is ridiculous to suggest that Queen Elizabeth Court and the modern house on Mill Brow are the markers for the so-called vernacular of this town.*

*In summary, crass design, over-development, over-large, inappropriate finishes, ie zinc sheeting, overhanging top floors, all make for a unanimous conclusion – a return to the drawing board is called for.*

SL/09/6 Kearstwick Grove, Kearstwick. Removal of existing timber workshop and erection of single storey extension to dwelling to provide studio, office and design workshop for private domestic use, with glazed link and new entrance hall. Approval recommended.

SL/2017/0513 The Biggins, High Biggins. Two dwellings. Approval recommended.

SL/2017/0498 16 Main Street. Replacement floor and installation of underfloor heating and removal of lead roofing to rear bay and replacement with polyroof with simulated lead finish. Approval recommended but the Council would prefer to see the lead replaced like for like..

SL/2017/0414 The Old Stables, High Biggins. Re-roofing, installation of roof lights, raising the roof of outbuilding by incorporating into the main building and installation of replacement double glazed windows. Approval recommended.

SL/2017/0516 & 0517 16 Main Street. Formation of car parking spaces in rear garden and erection of detached stone outbuilding. Approval recommended.

SL/2017/0404 10 Back Lane. Retention of timber garden shed. Approval recommended.

*b. The following decisions, notified to the Council by the Planning Authority, were noted:*

SL/2017/0188 Terret Dene, New Road. Variation of Condition No. 2 (approved plans) and Condition No. 8 attached to planning permission SL/2015/0805 (two dwellings) (part retrospective). Granted.

SL/2017/0179 Terret Dene, New Road. Erection of single storey detached garage with office, w.c and storage (Revised scheme SL/2016/0337). Granted.

*c. The following application has been withdrawn:*

SL/2017/0258 & 0259 Biggins House, High Biggins. Single storey side extension.

**17/98 Updates:** None.

## **17/99 County and District Councillor's Reports:**

*Councillor Cotton:*

- a. Gave an update on the Appleby Horse Fair.
- b. Reported that metal bollards have been placed in Queen's Square to prevent parking there. This is on CCC Highways land and is not allowed.
- c. Reported that there is a lot of vegetation growing at the top of Abbotsgate. He will try to ascertain who owns this land and arranged for it to be cut back, as it is obstructing traffic sight lines.

## **17/100 Street lights:**

Replacing lights that detract from the town's conservation Area was discussed (minute 17/85b refers). Councillor Cotton agreed to obtain quotations and also to try to ascertain the ownership of certain lamps. Councillors asked if the Civic Society will be prepared to contribute towards this.

## **17/101 Auction Mart Yard:**

This matter was deferred until documentation is received from the former Chairman.

## **17/102 Finance:**

*a. It was resolved to pay the following accounts:*

Alan Dale	£6,908.00	Jingling Lane toilets (CIC)
Geoffrey Buswell	£120.00	Reimbursement for Graphic Panel frame
Thomson Hayton Winkley		
	£2,240.00	Legal charges (CIC)
SLDC	£153.45	Insurance premium – 24 Main Street (CIC)

- b. The monthly cash and budget statements were noted.
- c. It was resolved to purchase two sets of stainless steel tamper proof hasp and staple units, plus padlocks keyed alike to protect the collection boxes from theft at Jingling Lane toilets. This will cost £600 plus VAT.
- d. The Clerk agreed to ask the former Chairman for details of the progress made in setting a Pension Scheme for the Clerk, as previously delegated to the Pensions Group.

## **17/103 Correspondence: None.**

**17/104 Forthcoming events:**

20 <sup>th</sup> June	Lunesdale Hall Committee meeting
22 <sup>nd</sup> June	Care in the Community Meeting – Lunesdale Hall
24 <sup>th</sup> June	Houghton Weavers - Lunesdale Hall.
11 <sup>th</sup> July	CIC Board Meeting

**17/105 Date of next meeting:**

***Wednesday 12<sup>th</sup> July 2017 at 7pm in the Bective Room, Lunesdale Hall, Kirkby Lonsdale.***

*The meeting closed at 8.25pm.*

*Signed:*

*Dated:*