

**MINUTES OF A MEETING OF KIRKBY LONSDALE TOWN COUNCIL  
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE  
ON WEDNESDAY 14TH DECEMBER 2016 at 7PM.**

The draw for the Lunesdale Hall 100 Club was made and the winning numbers selected.

**Present:** Councillors Mark Day (Chairman), Geoffrey Buswell, Nick Cotton, Mel Mackie, Mike Marczynski, Allan Muirhead and David Storey.

**Also in attendance:** District Councillor Kevin Lancaster, five members of the public and Town Clerk Kevin Price.

**Apologies for absence:** Councillors Dougie Boyd and Donald Carmichael and PCSO Mandy Coleman.

**16/199 Minutes:**

The minutes of the meetings held on 9th November 2016 and 7th December 2016 were agreed and signed by the Chairman. An amendment was made to minute 16/199, it was agreed to add:

'Mr Hanson drew attention to the two emails he had sent to SLDC to which he had not received replies. These emails were noted'

and

to minute 16/200 - to add to the end of the second sentence '...were identified:'

**16/200 Public participation:**

- a. Objections were raised to the recent blocking-off of pedestrian access through Auction Mart Yard. This would be discussed later in the meeting.
- b. Residents of Binfold Croft have been given a week's notice of changes to the location of their Warden. A daily call will be made to each resident rather than using the alarm system.
- c. Overhanging branches at Back Lane were reported. Councillor Muirhead will speak to the one resident with adjacent property and Councillor Cotton agreed to look at other issues on Back Lane.
- d. The wall to the property 'Jingling End' has a serious lean on it. The Clerk agreed to contact the owner of the property.
- e. There are three blocked drains near St Mary's Church. Councillor Cotton agreed to investigate.
- f. The CCC Highways map of drains and gullies in the parish has now been annotated as required.

**16/201 Requests for Dispensations: None.**

### 16/202 Declarations of Interest:

Councillor Buswell declared an interest in any matters relating to the allotments, Councillor Day declared an interest in any matters relating to QES and Councillor Muirhead declared an interest in any matters relating to the CIC.

### 16/203 Police Report:

The Clerk read the Police Report. There had been six logs of note in the town, including shoplifting and criminal damage. Advice was given to residents on security during the Christmas period.

### 16/204 Sub-Groups:

- a. **Contracts and grants:** Councillor Muirhead reported on the activities of the CIC over the past year and asked the Council to bear the future activities in mind when setting the Precept. It has been confirmed that the former HSBC building will become a Community Hub managed by the CIC.

Maintenance Contract: Councillors Boyd, Buswell, Cotton and Storey will be considering this and updating the contract specification in time for the next meeting. The Clerk will circulate details of the present contract to them.

- b. **Church Brow:** The meeting planned with the Heritage Lottery Fund had been postponed and a new date is to be set. There was nothing further to report on the possible Royal Engineers survey yet. In the meantime, Councillor Cotton has been speaking to YDNPA and SLDC (LIPS) as possible sources of funding.

- c. **Planning:** *The following applications were considered and approval recommended:*

SL/2016/0165 8 Bective Road. Removal of a cherry tree.

SL/2016/1101 Rose Lea, Low Biggins. Addition of small extension to side of house.

The Clerk was delegated to respond to other applications which arrived too late for inclusion on the agenda.

### 16/205 Finance:

- a. *It was resolved to pay the following account:*

|                   |        |                    |
|-------------------|--------|--------------------|
| TRBL Poppy Appeal | £20.00 | Remembrance wreath |
|-------------------|--------|--------------------|

- b. The monthly cash and budget statements were noted.

- c. An application to provide financial support for the 2016 Christmas Fair was considered. It was resolved to contribute £2,500 (one third of the total cost) for this purpose. The Chairman asked that future applications should be made ahead of the such events. The Fair had been a great success and tribute was paid to Sarah Ross for her excellent work.

**16/206 Updates:** None

**16/207 Masters Grange Footpath:**

The Chairman read a statement on the current position and it was resolved that Council *approves 'a new tendering exercise asking for bids to be submitted ahead of the January 2017 meeting, at which point the tenders can be reviewed and a contractor confirmed'.*

It was additionally agreed that bidders would be asked to separately itemise hard and soft works.

Councillor Muirhead reported that the Lease has now been signed and the appropriate Declaration made and witnessed.

**16/208 County and District Councillor's Reports:**

Councillor Mackie reported that the grit bin opposite the Lunesdale Hall has been moved and is no longer sited in a parking bay. He also said that he has discussed the Booths roundabouts with Peter Hosking of CCC Highways, who is looking at the possibility of commercial sponsorship of roundabouts

Councillor Cotton said that up to £15,000 had been allocated for a feasibility study to look at future options for the Lunesdale Hall and the Public Library. £10,000 of this would be provided by CCC, the remainder by SLDC.

**16/209 Parking Group:**

The minutes of the meeting of the Car Parking Group held on 14th November 2016 were noted.

**16/210 Benches:**

Councillor Buswell has met with representatives of the Civic Society and aims to complete the survey of benches and identify the owners. The 2008 survey is now well out of date.

**16/211 Play Park:**

The Chairman is still following this matter up and it will be an agenda item for the next meeting.

### **16/212 Allotments:**

Councillor Buswell reported on the recent meeting of the Allotment Advisory Group:

- a. Spring View Landscapes are to re-hang the gate to the allotments.
- b. Funding granted by the Council will be used to purchase shuttering, to enable a path to be made for the disposal of rubbish behind the allotments.
- c. A donation of £30 had been made to the Group by an allotment owner.

### **16/213 Auction Mart Yard:**

The Council is formally committed to confirming or establishing a pedestrian right of way through Auction Mart Yard. The Council has formally asked CCC for the process to be activated, whereby the Right of Way through Auction Mart Yard can be confirmed. It is believed that there are plenty of witnesses who can testify to their continued use of this over a long period of time.

The Chairman and Clerk will mark up the map of the area and canvass for witnesses to come forward. Information will be obtained from the Land Registry to support the Council's position as necessary and consideration will be given to the appointment of a rights of way consultant should that become necessary.

### **16/214 Correspondence:**

- a. Chris Rason (writing on behalf of Masters Grange residents), asking questions regarding the work planned on the Masters Grange footpath. The Clerk has responded. He also asked that the Council remembers their request regarding the small alterations that were made to the plans following the consultation with residents and also that one of the residents was to be involved with the planning design to provide best screening. He also felt that the option of putting a path across the grass to the kissing gate on to the A65, and also a railing for extra safety should still not be dismissed.
- b. Casterton Parish Council would like CALC to deliver 'The Good Councillor' course locally for the Tripartite parishes. Barbon Parish Council has already expressed interest and it was resolved that this Council will join them in a request to CALC.

### **16/215 Date of next meeting:**

***Wednesday 11th January 2017 at 6.30pm at the Bective Room, Lunesdale Hall, Kirkby Lonsdale.***

(This will include the setting of the Precept). Please note earlier start time on this occasion - there will be no pre-meeting briefing for Councillors - there will also be a 10-minute break during the meeting.

The meeting closed at 8.30pm.

Signed:

Dated: