

**MINUTES OF A MEETING
OF KIRKBY LONSDALE TOWN COUNCIL
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE
ON WEDNESDAY 12TH FEBRUARY 2020 AT 7PM**

Present: Councillors Georffrey Buswell (Chairman), Marie Batty, Mike Burchnall, Mike Marczynski, Allan Muirhead, Robin Ree, David Storey and Sarah Tatham.

Also in attendance: District Councillor Suzie Pye, PCSO Martin Boak, Lorraine Smyth and colleague from ACTion with Communities in Cumbria, five members of the public and Town Clerk Kevin Price.

Apologies for absence: Apologies for absence were received County Councillor Nick Cotton and District Councillor Kevin Lancaster.

A presentation was given by Lorraine Smyth of ACTion with Communities in Cumbria. Opportunity was given for questions and discussion and information packs given to all Councillors. Issues discussed included affordable housing, rural transport and neighbourliness.

PCSO Martin Boak then gave the 'new format' Police Report, which had also been circulated to Councillors. He explained the recent 're-shuffle' and the details of the new Inspector will be circulated to Councillors. He was asked to pass on an invitation to the new Inspector to attend a council meeting.

20/20 Public participation:

Mr R Jopson informed the new Council that the new street light at Low Biggins is now in working order. He thanked all those involved in its provision, especially the Town Council and District Councillor Kevin Lancaster.

20/21 Requests for Dispensations: None.

20/22 Declarations of Interest:

Councillor Buswell declared an interest in any matters relating to the allotment and Councillor Muirhead declared an interest in any matters relating to the CIC.

20/23 Minutes:

The minutes of the meeting held on 8th January 2020 were agreed and signed by the Chairman.

20/24 Casual Vacancy:

Mr Edward Waller had applied for this position and had been interviewed prior to the meeting. He was then co-opted to the Council and signed the Declaration of Acceptance of Office.

20/25 Booths roundabout and possible re-location of the recycling bins on to Booths' rear car park:

Councillor Marczyński reported as follows:

- a. The planning application for the 'ram' structure on the roundabout is now pending.
- b. A meeting has been held with Chris Potts, and drawings produced, of the possible proposals for re-siting the recycling area. A meeting is being held with two concerned residents of Masters Grange tomorrow. It is noted that, if this goes ahead, SLDC would need to be willing to provide funding for it. It was agreed to 'proceed with caution'. Councillor Marczyński will also speak to Booths about it and this will be an agenda item for the next meeting.

20/26 Play Park: No report.

20/27 Event to mark the 75th Anniversary of VE Day in 2020:

Councillor Muirhead said he had spoken to those involved in 'Bar Watch' and all the publicans in the town are interested in such an event, as are the schools and a number of individuals. This will be an agenda item for the next meeting.

20/28 Auction Mart Yard: No report.

20/29 Working with SLDC:

Councillor Muirhead reported as follows:

- a. SLDC is providing in the Budget for some renovation work to the Monument before it is handed over to the Town Council. Councillor Lancaster has urged, in the light of possible Local Government re-organisation as early as 2021, that this be resolved as soon as possible.
- b. Discussions continue regarding car parking on the Square.

20/30 The Brow (remedial works):

Councillor Marczyński had met with Tim Farron MP, to seek his support for the project and to explore likely funding sources. It was resolved that the Council will authorise Parkins to go ahead with the geological survey at an additional cost of £325. Once this survey has been carried out, a meeting will be arranged with the 'Big Vision' group. Should The Brow footpath need to be closed, an alternative path will need to be provided and this will be an agenda item for the next meeting. It was noted that CCC owns the footpath and the Town Council the land in question.

20/31 Disabled access in Kirkby Lonsdale:

This was deferred until the next meeting.

20/32 Reports:

a. **County Councillor:** *Councillors Cotton reported by email as follows:*

"I have cut back the willow alongside the Riverside Path, but until we have seen the end of the winter storms it is probably too early to say how well the willow has coped with the floodwaters. Enclosed are a couple of pictures taken on Sunday morning after Storm Ciara.

Connected with this, I pushed hard to get the gullies and drains cleared along the A65 between Booths roundabout and Stanley Bridge last week and there was certainly no standing water on Sunday either side of the bridge as a result. The blocked gullies on Lunefield Drive have also been cleared. There are still problems with water pouring off a field in Low Biggins onto Biggins Lane, overwhelming the gullies and crossing the A65 causing flooding issues by QES Sports Hall. I have asked CCC Highways for a site visit to look at this and other gully problems".

b. **District Councillors:** *Councillor Pye reported as follows:*

1. She had attended the Respect Meeting earlier today. The minutes of this meeting have been circulated to all Councillors.
2. A meeting is arranged for 27th February with Andy Vickers of SLDC to look at the provision of litter bins in the town.
3. SLDC is promoting 'Get safe online', is reviewing current provision and any changes required.

c. **Town Clerk:** *The Town Clerk reported as follows:*

1. The Annual Returns have been submitted for the three Charities the Council is Trustee for, namely the Children's Playfield, Jubilee Field and the FND Memorial Field.
2. Enquiries are continuing regarding the Accessibility Regulations, especially as they relate to 'shared websites'. Compliance is required by September 2020. This will be an agenda item for the next meeting.
3. The application forms for the 'Park Run' (minute 20/12 refers) had been submitted to the Council by Kim Bradshaw and these were acceptable.
4. Councillor Batty reported via the Clerk that there had been a contribution to the Play Park from a Yoga event in the Park. There is a further Yoga event planned for Monday mornings during April and May in order to raise money for charity. The organiser's insurance documents have been seen and the Council has no objection to these events.

20/33 Allotments:

This was deferred until the next meeting.

20/34 Lunesdale Hall External Repair Works:

Councillor Burchnall presented a report, summarising details of the recent internal renovation at the Lunesdale Hall and also the external repair works which have cost £16,900. A contribution of either £2,817 to cover the VAT or of £5,000 towards this is sought from the Council and this will be an agenda item for the next meeting.

20/35 Planning:

- a. *The following application was considered and the Council will respond as follows (Councillors Muirhead, Ree, and Waller declared a personal interest by reason of being members of the Rugby Club):*

SL/2019/0261 Land at Kirkby Lonsdale RUFC, Raygarth. Change of use of land to camping site from 1st May to 1st September each year.

The Town Council considers that:

- a. In the first instance a one year temporary planning permission should be granted, in order that the impact of the use on local residents can be monitored and assessed.
 - b. A Travel Plan as recommended by SLDC officers at proposed condition 3 should be imposed, with the clear requirement on the Club to put in place electronic traffic measurement instruments in advance of the use commencing, these to remain in place and monitoring for the extent of the temporary period, and the results to be assessed by the County Council and the results provided to the Town Council and local residents;
 - c. As has been stressed in previous comments a Management Plan must be submitted and agreed by SLDC before the use commences. The Management Plan to put in place measures to reduce the local impact of the use by advising users to access the site via Hophouse Lane and not via the Town, limiting the hours when vehicles may enter and leave the site, agreeing stewarding levels to assist campers and protect residents, advice to campers on issues such as noise, accessing the site by foot, disposal of waste etc;
 - d. improvements and traffic calming should be put in place on Raygarth before the use commences in the interests of highway safety and to protect local residents.
 - e. The Council would not object to the Club operating under the 28 day rule and the temporary planning permission as long as the Management Plan outlined above is applicable to all camping and event use of the site.
- b. *The following comments submitted by the Clerk since the last meeting, under his delegated authority, were noted:*

SL/2019.0016 6 Fairbank. Replacement front windows. Approval recommended.

- c. The following decisions, notified to the Council by the Planning Authority, were noted:

SL/2019/0895 & 0896 Annexe office building to rear of NatWest Bank, Main Street. Change of use of office annexe to form self contained dwelling. Granted.

20/36 Finance:

- a. *It was resolved to pay the following accounts:*

G V Higton	£218.00	Christmas trees
CNP Associates Limited	£405.50	Architectural services
Craig Bradshaw	£1,578.00	Maintenance contract

- b. The Maintenance Contract for 2020-21 had been received from Craig Bradshaw in the sum of £13,320.00 and it was resolved to accept this. This only change to the document is that additional work shall be approved by Councillors Buswell, Muirhead or Storey, any one to give consent. The Contract will run for one year, with the option of being renewed for a second year.

20/37 Forthcoming events:

17th February	Lunesdale Hall management committee
18th February	Christmas Fair 'follow-up' meeting - Lunesdale Hall 6pm
27th February	Local Plan meeting - Lunesdale Hall 2 to 8pm
4th March	'Big Vision' meeting - Methodist Church Hall.
6th March	SLDC Local Plan Review - Stakeholder Launch - Carus Green Golf Club 9.30am to 4pm - Councillor Muirhead agreed to attend.
13th March	Climate Change event (CALC) - Newbiggin Village Hall 9.30am to 4pm.
13th May	National Park Parish Forum Meeting - Barbon Village Hall 7 to 9pm.

20/38 Agenda items for the next meeting (in addition to those detailed above):

Likely changes in local government structure by 2021 - to consider how this may impact upon Town and Parish Councils.

(other agenda items may be submitted to the Clerk no less than 14 days before the date of the next meeting).

20/38 Date of the next meeting:

Wednesday 11th March 2020 at 7pm at the Bective Room, Lunesdale Hall, Kirkby Lonsdale.

The meeting closed at 8.55pm.

Signed:

Dated: