

**MINUTES OF A MEETING  
OF KIRKBY LONSDALE TOWN COUNCIL  
HELD AT THE LUNESDALE HALL, KIRKBY LONSDALE  
ON WEDNESDAY 13TH NOVEMBER 2019 AT 7PM**

**Present:** Councillors Geoffrey Buswell (Chairman), Marie Batty, Mike Burchnall, Allan Muirhead, Robin Ree and Sarah Tatham.

**Also in attendance:** Two members of the public and Town Clerk Kevin Price.

**Apologies for absence:** Apologies for absence were accepted from Councillors Marczynski and Storey, and received from County Councillor Nick Cotton and District Councillor Kevin Lancaster.

**19/193 Public participation:**

A resident asked who is responsible for the maintenance of the footpath on Harling Bank. The Clerk agreed to ask Councillor Cotton.

**19/194 Requests for Dispensations:** None.

**19/195 Declarations of Interest:**

Councillor Buswell declared an interest in any matters relating to the allotments and Councillor Muirhead declared an interest in any matters relating to the CIC.

**19/196 Minutes:**

The minutes of the meeting held on 9<sup>th</sup> October 2019 were agreed and signed by the Chairman.

**19/197 Casual Vacancy:**

The resignation of Councillor Pring was noted. Today was the final date for any requests for an Election to be held so it was resolved to advertise the vacancy (Councillors Burchnall, Buswell and Muirhead to arrange this), with a closing date for applications of 30<sup>th</sup> November. Interviews will be held immediately prior to the meeting on 11<sup>th</sup> December.

**19/198 Booths roundabout and possible re-location of the recycling bins on to Booths' rear car park:**

This was deferred until the next meeting. Booths is about to submit a planning application for the proposed 'ram' on the roundabout.

### **19/198 Play Park:**

Councillor Batty reported that 'Little Owls' has raised £36 and 'Little Walkers' £394.20 towards the Play Park. Negotiations are continuing with SLDC and Russell Armer, regarding the early release of the £23,000 CIL contribution.

### **19/199 Event to celebrate the 75<sup>th</sup> Anniversary of VE Day in 2020:**

There is nothing to report at present.

### **19/200 CCTV:**

Because of 'purdah', no decision on grant applications can be made by the Police Commissioner until after the General Election on 12<sup>th</sup> December.

### **19/201 Working with SLDC:**

Councillor Muirhead reported that the monument in the Square has been approved for transfer from SLDC to the Town Council, and the legal process is underway. He is following up information issues surrounding the Market Charter. There is no further news on the possible re-design of the layout of the Square.

### **19/202 The Brow/Ruskins View:**

Councillor Marczynski arranged a meeting on site with the contractor and further surveys to assess what work is required are in hand.

### **19/203 Disabled access in Kirkby Lonsdale:**

The Access Audit had been carried out on 17<sup>th</sup> October. This will now be collated, together with photographic evidence and presented to the next meeting. Some possibilities for grant funding have also been identified.

### **19/204 Reports:**

- a. **Police:** The report had been circulated. The main issue had been the theft of quad bikes.
- b. **County Councillor:** None.
- c. **District Councillors:** None.
- d. **Town Clerk:**
  - i. The Clerk outlined the new Accessibility Regulations, which make it mandatory for Council websites to be accessible by people with disabilities. Enquiries are currently being made and details of the procedure and likely cost are awaited.

- ii. CCC Highways. The design for the Dodgson Croft crossing is now underway and, after a safety audit is carried out, should be installed by the end of March.
- iii. ACTion with communities in Cumbria (minute 19/187d1 refers). It was resolved to ask Lorraine Smyth to attend the February meeting, with a half hour to address the Council on issues of neighbourliness and transport.
- iv. In response to a request from Doreen Hogarth, Councillor Buswell had collected the certificates which were awarded to Kirkby Lonsdale in the Britain in Bloom competition over a number of years. These will now be archived.

### **19/205 Finance, Strategy and Monitoring Group:**

Councillor Burchnall presented a report on the meeting of the group held on 14<sup>th</sup> October and the Council formally adopted this, together with its recommendations. It was accepted that £10,000 needs to be allocated for The Brow.

### **19/206 Dressing the town:**

It was agreed that it would be appropriate to decorate the town with flags and bunting, designed for the purpose, all the year round and not just at Christmas. A report, with suggestions, will be brought to the next meeting.

### **19/207 Work programme:**

The re-tendering of the maintenance contract is due by the end of March. Councillors Buswell and Muirhead will meet in order to prepare the specification.

Auction Mart Yard: It was agreed to check with CCC if a decision is likely to be made shortly as, if not, an Appeal to the Secretary of State can be made in order to resolve the issue.

### **19/208 Planning sub-group:**

- a. *The following decisions, notified to the Council by the Planning Authority, were noted:*

SL/2019.0699 11 Main Street. Renovation of ground floor window and front first floor window frames, installation of double glazed timber window frames to rear and replacement timber rear door and internal alterations. Granted.

SL/2019/0723 6 Raygarth. Single storey front porch and two storey and single storey rear extension. Granted.

- b. *The following comments, submitted under the Clerk's delegated authority, since the last meeting, were noted:*

SL/2019/0823 Cressbrook, Kendal Road. Demolition of school building and construction of three dwellings with associated landscaping and parking. Approval recommended.

- c. The Appeal Decision in respect of the refusal by SLDC of planning application SL/2018/0762 (St Mary's Church, Market Street was noted. Relocation of the rise and fall mechanisms to above the top hinge on pedestrian gates). The Appeal is allowed.

- d. The Clerk reported that the comments submitted to SLDC on Planning Application SL/2019/0779 (Plot 1 Land North of Biggins Hall, Biggins Lane. Dwelling with new vehicular access) had now been changed to:

“Kirkby Lonsdale Town Council does not object in principle to the siting or scale and massing of the house but that the Council considers the design to be unacceptable due to the excessive amount of glazing and that it is out of keeping with other buildings in High Biggins, particularly Biggins Hall adjacent. The Council suggests that SLDC asks for the design to be re-negotiated”.

**19/209 Finance:**

- a. *It was resolved to pay the following accounts:*

Rapid Clear	£180.00	CIC
Thomas Graham	£214.27	CIC
Thomas Graham	£280.50	CIC
Signs Express	£553.53	CIC
SLDC	£146.21	Insurance premium on 24 Main Street
CALC	£45.00	Councillor training
Craig Bradshaw	£1,086.00	Maintenance contract
One Voice	£200.00	Access audit
Great North Air Ambulance		
	£100.00	Donation
Geoffrey Buswell	£50.30	Councillor's expenses
TRBL Poppy Appeal		
	£20.00	Remembrance wreath

- b. It was resolved to share the cost of the town Christmas lights during the festive period with the CIC. The total cost will be £800.
- c. The funding for the Barwatch scheme (minute 19/182 refers) was confirmed, in the sum of £200. An email from Richard Taylor was also considered.

**19/210 Forthcoming events:**

Monday 18th November Lunesdale Hall Management Committee.  
Sunday 1st December Decorating the Lunesdale Hall  
Saturday/Sunday 7/8th December - Christmas Fair  
coffee will be available in the Lunesdale Hall

**19/211 Agenda items for the next meeting:**

Town Cleaner – honorarium

*(Any other agenda items may be sent to the Clerk no later than 14 days before the next meeting)*

**19/212 Date of the next meeting:**

***Wednesday 11th December 2019 at the Bective Room, Lunesdale Hall, Kirkby Lonsdale at 7pm.***

*(The Chairman invites Councillors and members of the public to stay behind after the meeting, for some seasonal refreshments).*

*The meeting closed at 7.55pm.*

*Signed:*

*Dated:*