

## KIRKBY LONSDALE FIRE DISASTER RECOVERY FUND: Overview of Phase 1 Grant Making Process and Decision Making

### Fund set-up:

Cumbria Community Foundation:

- Established fund with initial £50,000 donation from Westmorland & Furness Council and raised additional donations
- Published grant making criteria, which included six categories of need
- Set-up grant making processes



### Application:

Westmorland & Furness Council officers:

- Supported applicants to complete an online CCF application form
- Verified the applicant's circumstances and assigned category of need (1-6)
- Submitted application form on behalf of applicant



### Assessment:

Cumbria Community Foundation:

- Reviewed each application and sought additional information as required
- Recommended a grant award based on category of need
- Presented a summary of the grant award applications and recommendations to the Grants Committee



### Decision Making:

Grants Committee\*:

- Reviewed applications and grant award recommendations
- Sought additional information as required
- Decided upon level of grant award



### Grant Awards:

Cumbria Community Foundation:

- Advised applicant of the decision
- Paid approved grant awards by fast payment process.

#### \*Kirkby Lonsdale Fire Disaster Recovery Fund Grants Committee:

- Cumbria Community Foundation (CCF) established a fund specific Grants Committee.
- Members included CCF Trustee/Main Grants Committee Chair, CCF senior staff, officers from Westmorland & Furness Council and representatives from the Kirkby Lonsdale Community Recovery Partnership.
- Grants Committee reports to CCF's Main Grant Committee and CCF's Board of Trustees.